SELF REGISTRATION FOR CARDHOLDERS

Module 8

Overview

- Registration
- UserId/Password
- How To Start
- Possible Error Message
- UserId Retention
- Unlocking Account

Cardholder Self-Registration

- For new users
- Established users that have not used their card for six months (it is automatically deleted by USBank per SAF HQ request)

C.A.R.E. UserId

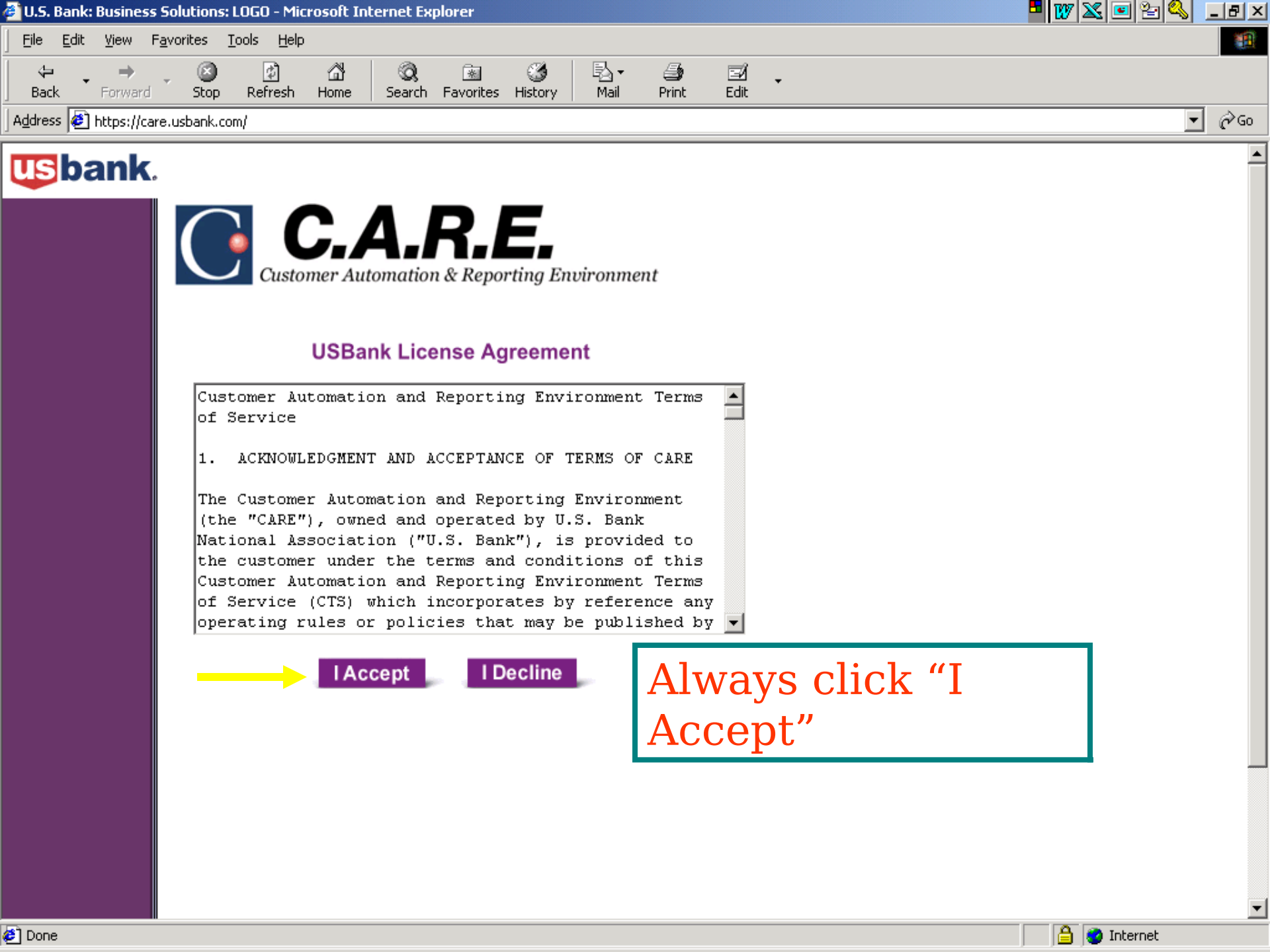
- Must be 8 to 12 characters
- C.A.R.E. minimum is at least one letter and one number, no special characters
- GPC Office suggests your first initial, middle initial, last name and single digit number

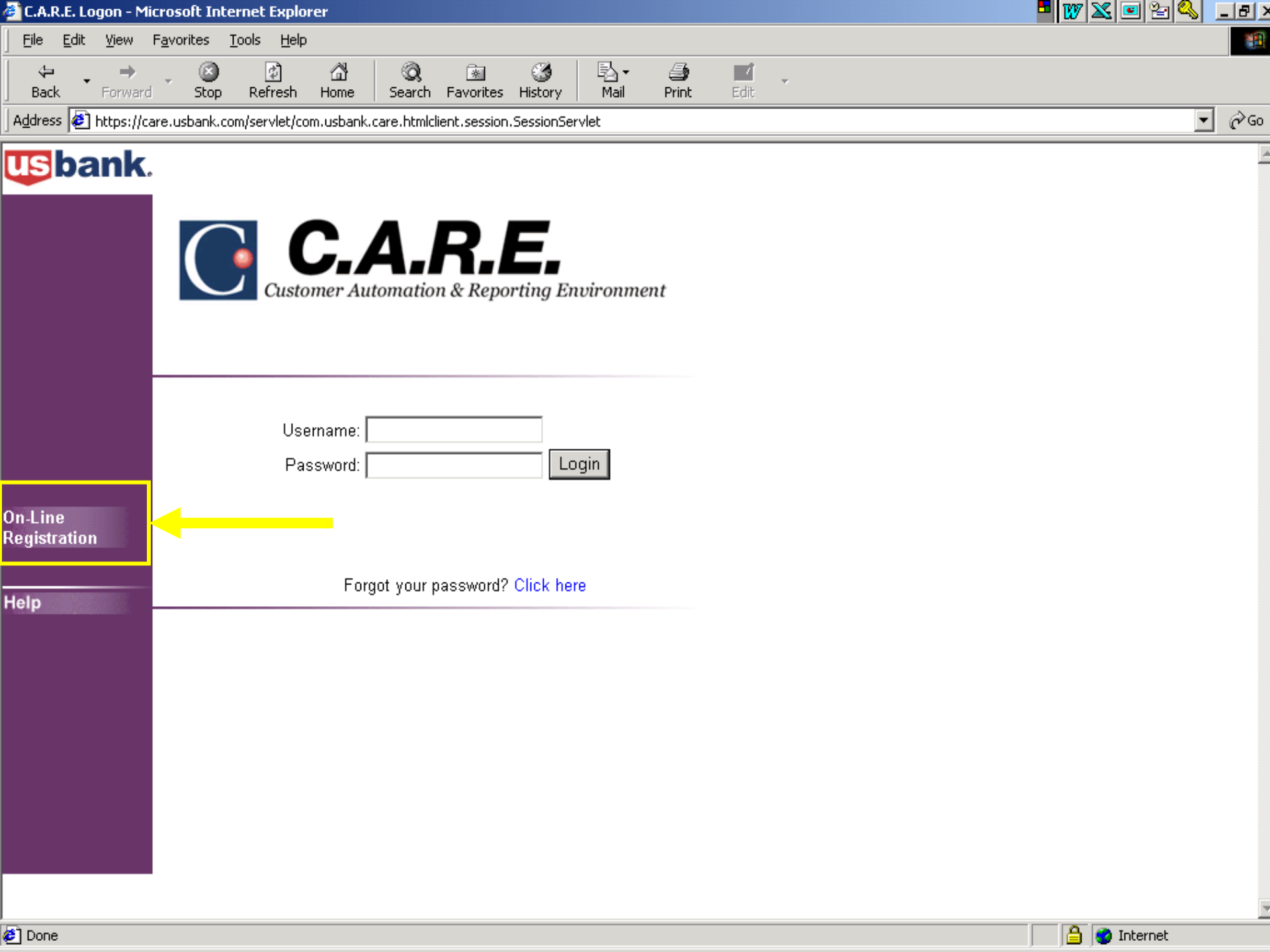
C.A.R.E. Password

- Must be 8 to 12 characters
- C.A.R.E. minimum is at least one letter and one number, no special characters
- GPC Office suggests placing a two digit number within a word or combination (ex. red01hawk, safe001house), this makes it a multi-use password.

How To Start

- Open the Microsoft Explorer browser (the C.A.R.E. program works best on this browser)
- Type in https://care.usbank.com
- Press Enter


U.S. Bank: Business Solutions: LOGO - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Forward Stop Refresh Home Search Favorites History Mail Print Edit
Address https://care.usbank.com/
Go
usbank.
C.A.R.E.
Customer Automation & Reporting Environment
USBank License Agreement
Customer Automation and Reporting Environment Terms of Service
1. ACKNOWLEDGMENT AND ACCEPTANCE OF TERMS OF CARE
The Customer Automation and Reporting Environment (the "CARE"), owned and operated by U.S. Bank National Association ("U.S. Bank"), is provided to the customer under the terms and conditions of this Customer Automation and Reporting Environment Terms of Service (CTS) which incorporates by reference any operating rules or policies that may be published by
I Accept
I Decline
Always click “I Accept”
Done
Internet


C.A.R.E. Logon - Microsoft Internet Explorer
File Edit View Favorites Tools Help
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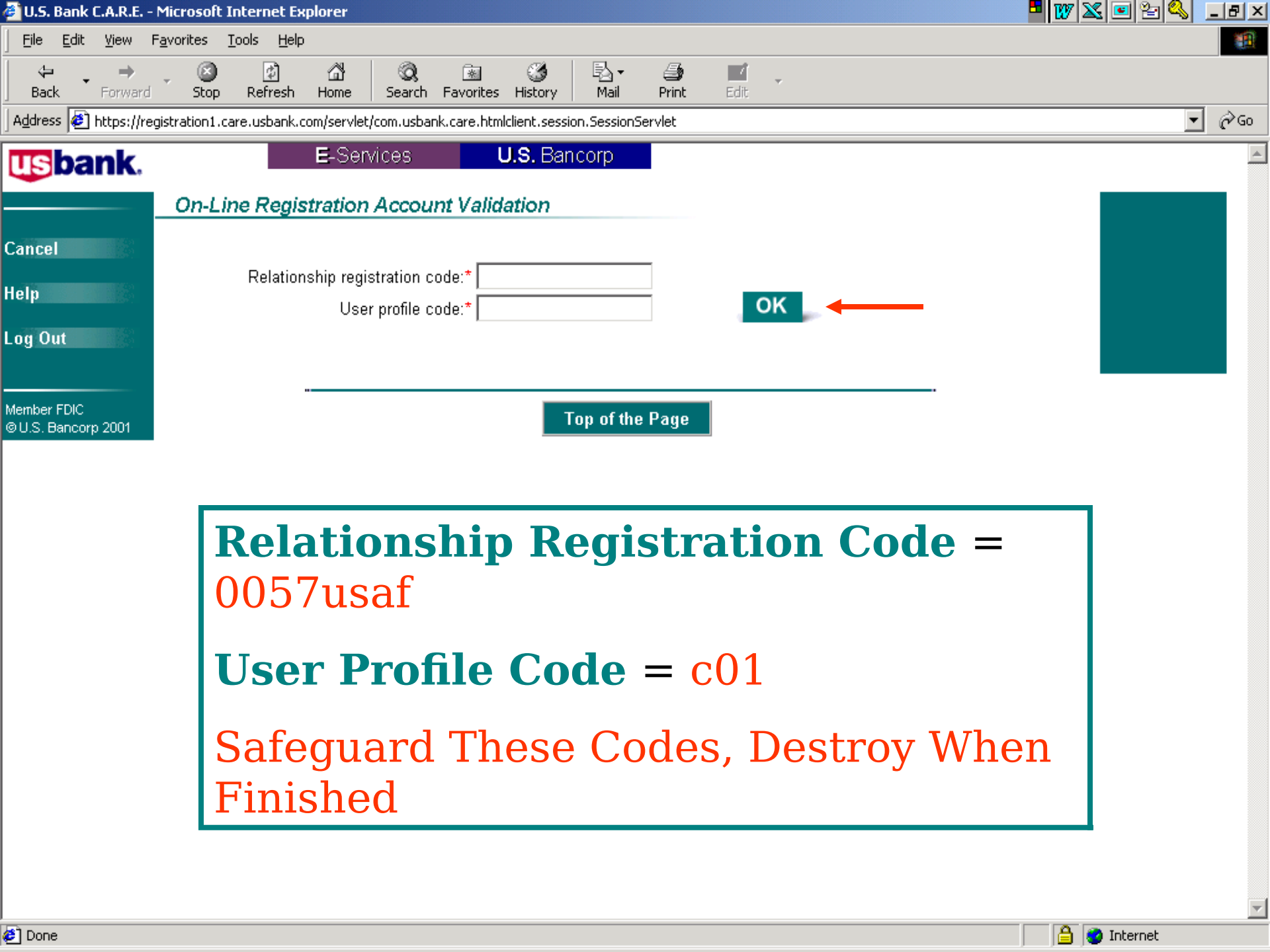
Address https://care.usbank.com/servlet/com.usbank.care.htmlclient.session.SessionServlet
Go
usbank.
C.A.R.E.
Customer Automation & Reporting Environment
Username:
Password:
Login
On-Line Registration
Help
Forgot your password? Click here
Done
Internet

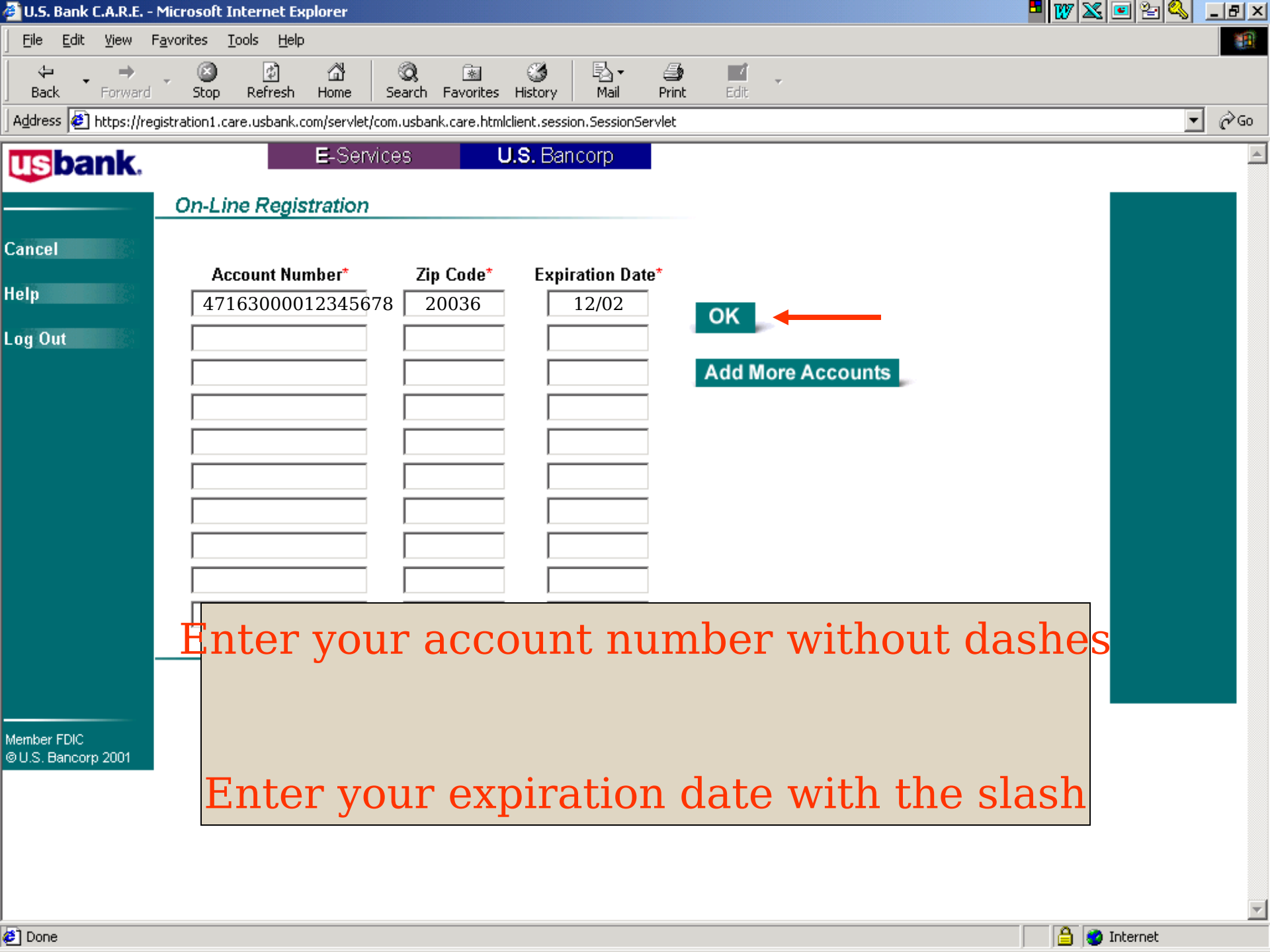

U.S. Bank C.A.R.E. - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Forward Stop Refresh Home Search Favorites History Mail Print Edit
Address https://registration1.care.usbank.com/servlet/com.usbank.care.htmlclient.session.SessionServlet
Go
usbank.
E-Services
U.S. Bancorp
On-Line Registration Account Validation
Cancel
Help
Log Out
Member FDIC
©U.S. Bancorp 2001
Relationship registration code:*
User profile code:*
OK
Top of the Page
Relationship Registration Code = 0057usaf
User Profile Code = c01
Safeguard These Codes, Destroy When Finished
Done
Internet

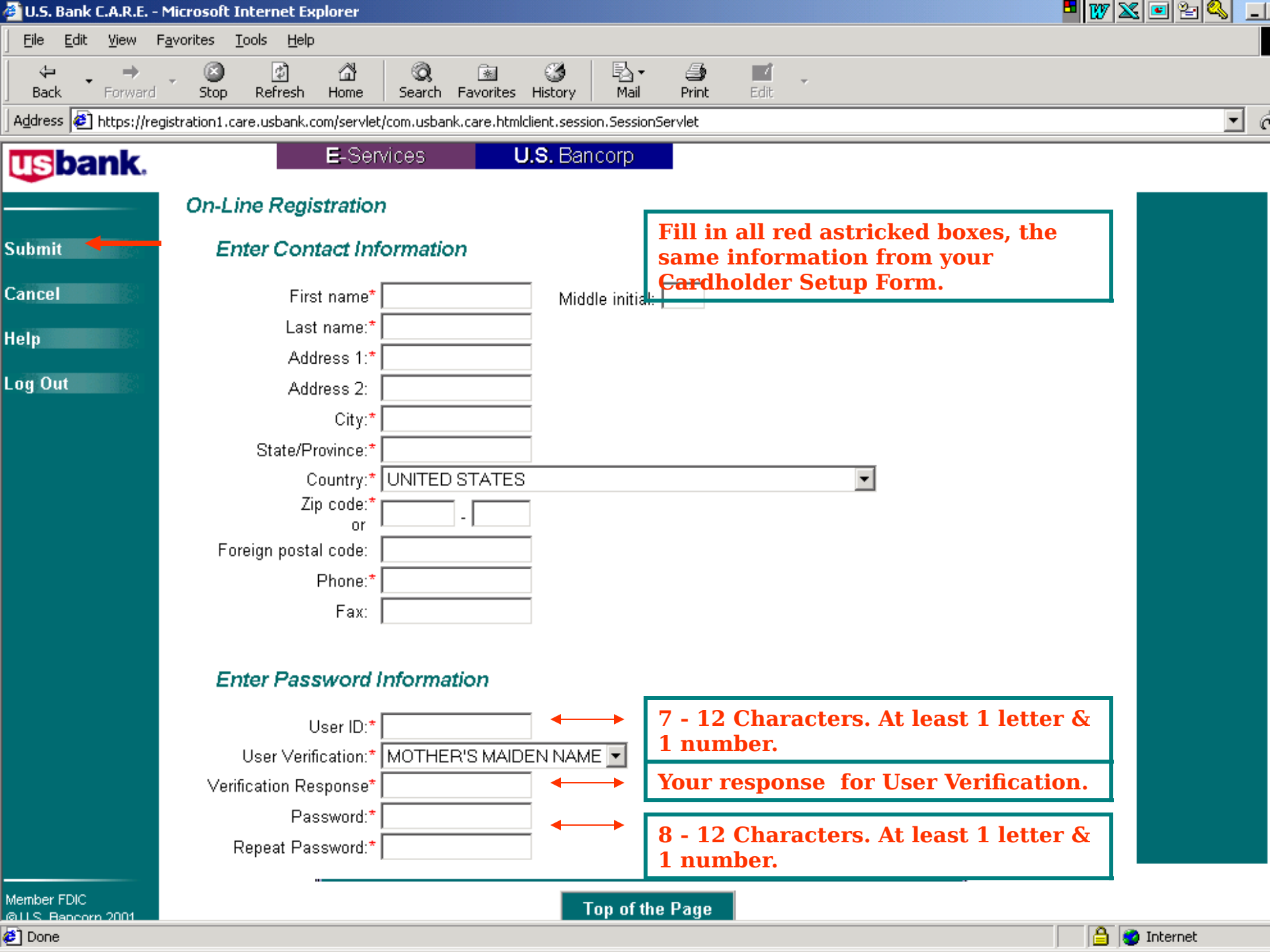
Possible Error Message

- Once the information on the previous page has been entered, you may get the following error:

ERROR: Security violation: A session can on one user profile.

- This system can only be used by one person at a time and another user has already accessed the program. Wait a few minutes and log back in.


U.S. Bank C.A.R.E. - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Forward Stop Refresh Home Search Favorites History Mail Print Edit
Address https://registration1.care.usbank.com/servlet/com.usbank.care.htmlclient.session.SessionServlet
Go
usbank.
E-Services
U.S. Bancorp
On-Line Registration
Cancel
Help
Log Out
Account Number*
Zip Code*
Expiration Date*
47163000012345678
20036
12/02
OK
Add More Accounts
Enter your account number without dashes
Enter your expiration date with the slash
Member FDIC
© U.S. Bancorp 2001
Done
Internet


U.S. Bank C.A.R.E. - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Forward Stop Refresh Home Search Favorites History Mail Print Edit
Address https://registration1.care.usbank.com/servlet/com.usbank.care.htmlclient.session.SessionServlet
usbank
E-Services
U.S. Bancorp
Submit
Cancel
Help
Log Out
On-Line Registration
Enter Contact Information
Fill in all red astricked boxes, the same information from your Cardholder Setup Form.
First name*
Middle initial:
Last name:*
Address 1:*
Address 2:
City:*
State/Province:*
Country:* UNITED STATES
Zip code:*
or
Foreign postal code:
Phone:*
Fax:
Enter Password Information
User ID:*
7 - 12 Characters. At least 1 letter & 1 number.
User Verification:* MOTHER'S MAIDEN NAME
Verification Response*
Your response for User Verification.
Password:*
Repeat Password:*
8 - 12 Characters. At least 1 letter & 1 number.
Top of the Page
Member FDIC
©U.S. Bancorp 2001
Done
Internet

U.S. Bank C.A.R.E. - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites History Mail Print Edit

Address https://registration1.care.usbank.com/servlet/com.usbank.care.htmlclient.session.SessionServlet

usbank.

C.A.R.E.

Customer Automation & Reporting Environment

On-line registration was successful.
To return to login screen, click C.A.R.E.

Done

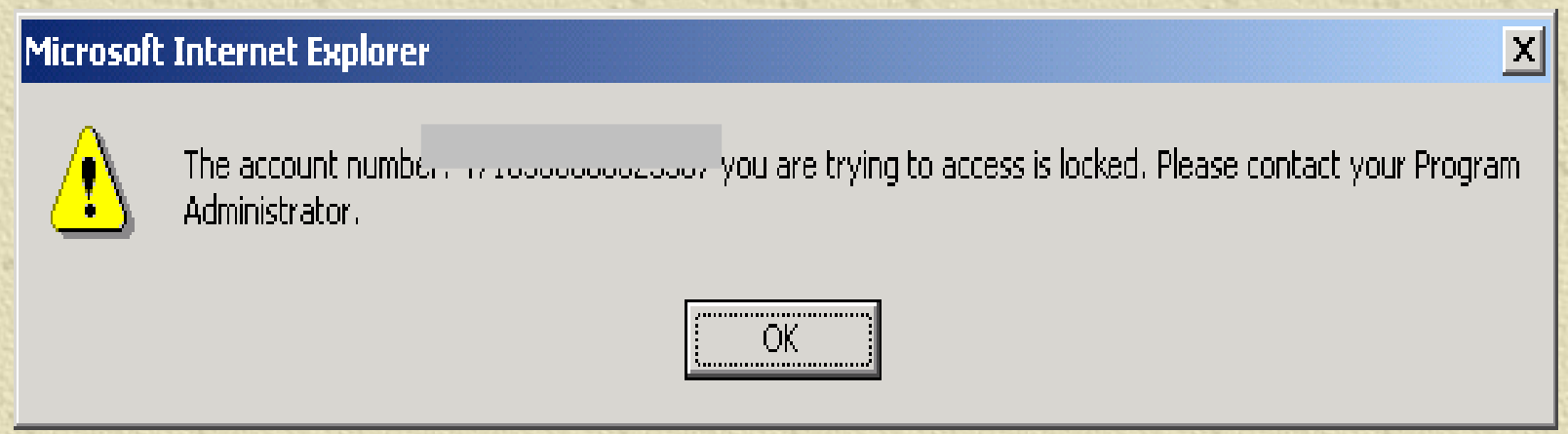
Internet

A/OPC Userid Retention

- IMPORTANT!!! With Self Registration you are the only person that will know your userid, make a note of it and keep it handy.
- Optional: Provide the GPC Office with your userid and it will be maintained.

Unlocking Account

- Call the GPC Office at (719) 333-4683 or USBank's Customer Service at (888) 994-6722 if you receive a message similar to the one below:



Summary

- Registration
- UserId/Password
- How To Start
- Possible Error Message
- UserId Retention
- Unlocking Account